

TRAINING OPPORTUNITIES
JUNE – JULY 2022



Date/Time	Course	Delivered by	Location	Cost
ONGOING				
Ongoing and self-directed (6 hours)	Business Writing Skills https://www.hollandcollege.com/about/customized-training/business-writing-skills-online.html	Holland College	Virtual	\$150 + HST
Ongoing and self-directed (32-40 hours/course)	New Manager Training Microcredential Series https://www.hollandcollege.com/about/customized-training/new-manager-training.html Courses offered in the series: Communication Skills Human Resource Management Performance Management Team Building Skills Leadership Skills Essential Management Skills Organizational Behaviour	Holland College	Virtual	\$249 + HST/course
Ongoing and self-directed (1 hour)	Onboarding (HR) https://www.cbdc.ca/en/cbdc-onboarding-course	CBDC	Virtual	FREE
Ongoing and self-directed (25 minutes)	Financial Literacy https://www.cbdc.ca/en/financial-literacy	CBDC	Virtual	FREE

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Ongoing and self-directed (10 minutes)	Facebook Business Page Tutorial https://www.cbdc.ca/en/facebook-business-page-tutorial	CBDC	Virtual	FREE
JUNE				
June 7 12 – 1:30 pm	Pay Transparency Changes for Employers https://ruralactioncentres.ca/event/info-session-pay-transparency-pay-history-changes-to-the-employment-standards-act/?instance_id=600	Wendy McIntyre, resolveHR	Virtual (Zoom)	FREE
June 8 9 am – 12 pm	Walk in with a Business Idea, Walk out with a business plan (1 of 2 workshops) https://ruralactioncentres.ca/event/walk-in-with-an-idea-walk-out-with-your-business-plan/?instance_id=556	Ronda Bellefontaine, Like Nobody's Business	Alberton Rural Action Centre	FREE
June 10 9 am – 12 pm	Walk in with a Business Idea, Walk out with a business plan (2 of 2 workshops) https://ruralactioncentres.ca/event/walk-in-with-an-idea-walk-out-with-your-business-plan/?instance_id=616	Ronda Bellefontaine, Like Nobody's Business	Alberton Rural Action Centre	FREE
June 20 9 am – 4 pm	Mental Health Awareness https://www.upei.ca/professional-development/certificates/certificate-in-mental-health-and-well-being	UPEI	Online (1 of 3 courses for Certificate in Workplace Mental Health and Well-Being)	\$449 + HST
June 20 - August 28	Intro to Workplace Writing https://www.upei.ca/professional-development/course/intro-workplace-writing	UPEI	Online	\$599 + HST

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June 21 9-11 am	Financial Success Series: Personal Matters https://employmentjourney.com/event/cbdc-financial-success-series-personal-matters/?instance_id=10133	CBDC Central	11 Water Street, Summerside	FREE
JULY				
NO COURSES CURRENTLY SCHEDULED				