

**TRAINING OPPORTUNITIES**  
**MAY – JUNE 2023**



Date/Time	Course	Delivered by	Location	Cost
<b>MAY</b>				
May 2 6 – 8:30 pm	<b>Successful Business Plan Workshops (3 of 4)</b> <a href="https://ruralactioncentres.ca/event/successful-business-plan-workshops-9/?instance_id=856">https://ruralactioncentres.ca/event/successful-business-plan-workshops-9/?instance_id=856</a>	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
May 4 10:30 – 11:30 am	<b>eForce PEI – Information Session</b> <a href="https://ruralactioncentres.ca/event/eforcepei-information-session-4/?instance_id=844">https://ruralactioncentres.ca/event/eforcepei-information-session-4/?instance_id=844</a>	Olivia Ford, Holland College	Alberton Rural Action Centre	FREE
May 4 1 – 2 pm	<b>Ignition Fund Info Session</b> <a href="https://www.princeedwardisland.ca/en/information/innovation-pe/ignition-fund?fbclid=IwAR2nDM4DkmUlhyxhbkFO2nkN9r8kfTgNUFShsOGJm2-dYCqY6Hz-SlwQu_w">https://www.princeedwardisland.ca/en/information/innovation-pe/ignition-fund?fbclid=IwAR2nDM4DkmUlhyxhbkFO2nkN9r8kfTgNUFShsOGJm2-dYCqY6Hz-SlwQu_w</a>	Innovation PEI	Startup Zone 31 Queen Street, Charlottetown	FREE
May 8 5:30 – 8:30 pm	<b>Successful Business Basics Workshops (1 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-6/?instance_id=835">https://ruralactioncentres.ca/event/successful-business-basics-workshops-6/?instance_id=835</a>	Blair Aitken	Montague Rural Action Centre	FREE
May 9 9 – 11:30 am	<b>Supervisor Safety &amp; Orientation</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE
May 9 9 am – 4 pm	<b>Food Safety Course</b> <a href="https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course">https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course</a>	PEI Government	Loyalist Inn 195 Heather Moyse Drive Summerside	\$50 + HST

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May 9 2 – 3 pm	<b>Ignition Fund Info Session</b> <a href="https://www.princeedwardisland.ca/en/information/innovation-pei/ignition-fund?fbclid=IwAR2nDM4DkmUlhyxhbkFO2nkN9r8kfTgNUFShsOGJm2-dYCqY6Hz-SlwQu_w">https://www.princeedwardisland.ca/en/information/innovation-pei/ignition-fund?fbclid=IwAR2nDM4DkmUlhyxhbkFO2nkN9r8kfTgNUFShsOGJm2-dYCqY6Hz-SlwQu_w</a>	Innovation PEI	CBDC Central 11 Water Street, Summerside	FREE
May 9 6 – 8:30 pm	<b>Successful Business Plan Workshops (4 of 4)</b> <a href="https://ruralactioncentres.ca/event/successful-business-plan-workshops-9/?instance_id=857">https://ruralactioncentres.ca/event/successful-business-plan-workshops-9/?instance_id=857</a>	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
May 9 6 – 8:30 pm	<b>Nuts and Bolts of Business Success (1 of 4)</b> <a href="https://ruralactioncentres.ca/event/nuts-bolts-of-business-success-4-part-workshop-series/?instance_id=868">https://ruralactioncentres.ca/event/nuts-bolts-of-business-success-4-part-workshop-series/?instance_id=868</a>	Riley Shea KOS Chartered Professional Accountants	Alberton Rural Action Centre	FREE
May 10 5:30 – 8:30 pm	<b>Successful Business Basics Workshops (2 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-6/?instance_id=836">https://ruralactioncentres.ca/event/successful-business-basics-workshops-6/?instance_id=836</a>	Blair Aitken	Montague Rural Action Centre	FREE
May 11 12 – 1 pm	<b>Ignition Fund Info Session</b> <a href="https://ruralactioncentres.ca/event/ignition-fund-info-session/?instance_id=885">https://ruralactioncentres.ca/event/ignition-fund-info-session/?instance_id=885</a>	Innovation PEI	Alberton Rural Action Centre	FREE
May 11 6 – 9 pm	<b>Social Media BLITZ! Energizing Your Business on Social Media</b> <a href="https://ruralactioncentres.ca/event/social-media-blitz-energizing-your-business-on-social-media/?instance_id=897">https://ruralactioncentres.ca/event/social-media-blitz-energizing-your-business-on-social-media/?instance_id=897</a>	Volume 18 & Brad McCloskey	Mill River Resort	FREE
May 15 5:30 – 8:30 pm	<b>Successful Business Basics Workshops (3 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-baspercics-workshops-6/?instance_id=837">https://ruralactioncentres.ca/event/successful-business-baspercics-workshops-6/?instance_id=837</a>	Blair Aitken	Montague Rural Action Centre	FREE

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May 16 9 – 10 am	<b>Health &amp; Safety Committees</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Virtual	FREE
May 16 9 am – 12 pm	<b>Business Plan Workshop – Planning for Perfection (1 of 2)</b> <a href="https://ruralactioncentres.ca/event/business-plan-workshop-planning-for-perfection/?instance_id=866">https://ruralactioncentres.ca/event/business-plan-workshop-planning-for-perfection/?instance_id=866</a>	Riley Shea KOS Chartered Professional Accountants	Alberton Rural Action Centre	FREE
May 16 9 am – 4 pm	<b>Food Safety Course</b> <a href="https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course">https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course</a>	PEI Government	Holiday Inn Express & Suites, 200 Capital Drive, Charlottetown	\$50 + HST
May 16 12 – 1 pm	<b>Ignition Fund Info Session</b> <a href="https://ruralactioncentres.ca/event/ignition-fund-information-session-6/?instance_id=884">https://ruralactioncentres.ca/event/ignition-fund-information-session-6/?instance_id=884</a>	Innovation PEI	Montague Rural Action Centre	FREE
May 16 6 – 8:30 pm	<b>Nuts and Bolts of Business Success (2 of 4)</b> <a href="https://ruralactioncentres.ca/event/nuts-bolts-of-business-success-4-part-workshop-series/?instance_id=869">https://ruralactioncentres.ca/event/nuts-bolts-of-business-success-4-part-workshop-series/?instance_id=869</a>	Riley Shea KOS Chartered Professional Accountants	Alberton Rural Action Centre	FREE
May 17 9 am – 12 pm	<b>Business Plan Workshop – Planning for Perfection (2 of 2)</b> <a href="https://ruralactioncentres.ca/event/business-plan-workshop-planning-for-perfection/?instance_id=867">https://ruralactioncentres.ca/event/business-plan-workshop-planning-for-perfection/?instance_id=867</a>	Riley Shea KOS Chartered Professional Accountants	Alberton Rural Action Centre	FREE
May 17 5:30 – 8:30 pm	<b>Successful Business Basics Workshops (4 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-6/?instance_id=838">https://ruralactioncentres.ca/event/successful-business-basics-workshops-6/?instance_id=838</a>	Blair Aitken	Montague Rural Action Centre	FREE

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May 19 12 – 1 pm	<b>Ignition Fund Info Session</b> <a href="https://www.princeedwardisland.ca/en/information/innovation-pei/ignition-fund?fbclid=IwAR2nDM4DkmUlhyxhbkFO2nkN9r8kfTgNUFShsOGJm2-dYCqY6Hz-SlwQu_w">https://www.princeedwardisland.ca/en/information/innovation-pei/ignition-fund?fbclid=IwAR2nDM4DkmUlhyxhbkFO2nkN9r8kfTgNUFShsOGJm2-dYCqY6Hz-SlwQu_w</a>	Innovation PEI	Virtual	FREE
May 23 9 am – 12 pm	<b>Business Essentials Training – Communication</b> <a href="https://employmentjourney.com/events/business-essentials-training-by-workplace-pei/?occurrence=2023-05-23&amp;time=1684832400">https://employmentjourney.com/events/business-essentials-training-by-workplace-pei/?occurrence=2023-05-23&amp;time=1684832400</a>	Workplace Learning PEI	CBDC Central 11 Water Street, Summerside	FREE
May 23 5:30 – 8:30 pm	<b>Successful Business Basics Workshops (5 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-6/?instance_id=839">https://ruralactioncentres.ca/event/successful-business-basics-workshops-6/?instance_id=839</a>	Blair Aitken	Montague Rural Action Centre	FREE
May 23 6 – 8:30 pm	<b>Nuts and Bolts of Business Success (3 of 4)</b> <a href="https://ruralactioncentres.ca/event/nuts-bolts-of-business-success-4-part-workshop-series/?instance_id=870">https://ruralactioncentres.ca/event/nuts-bolts-of-business-success-4-part-workshop-series/?instance_id=870</a>	Riley Shea KOS Chartered Professional Accountants	Alberton Rural Action Centre	FREE
May 24 8:30 – 11:30 am	<b>Young &amp; Vulnerable Workers</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Hampton Inn 300 Capital Drive, Charlottetown	FREE
May 25 9 am – 4 pm	<b>OHS Program Development</b> <a href="https://www.upei.ca/professional-development/course/ohs-program-development">https://www.upei.ca/professional-development/course/ohs-program-development</a>	UPEI	UPEI Alumni Hall, Room 102	\$449 +HST

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May 24 1 – 1 :30 pm	<b>eForcePEI Virtual Information Session</b> <a href="https://ruralactioncentres.ca/event/eforcepei-virtual-information-session/?instance_id=877">https://ruralactioncentres.ca/event/eforcepei-virtual-information-session/?instance_id=877</a>	Holland College	Virtual	FREE
May 30 9 am – 12 pm	<b>Workplace Harassment &amp; Violence</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE
May 30 5:30 – 7:30 pm	<b>Intro to Social Media Marketing (1 of 5)</b> <a href="https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=892">https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=892</a>	Story Thorburn	Montague Rural Action Centre	FREE
May 30 6 – 8:30 pm	<b>Nuts and Bolts of Business Success (4 of 4)</b> <a href="https://ruralactioncentres.ca/event/nuts-bolts-of-business-success-4-part-workshop-series/?instance_id=871">https://ruralactioncentres.ca/event/nuts-bolts-of-business-success-4-part-workshop-series/?instance_id=871</a>	Riley Shea KOS Chartered Professional Accountants	Alberton Rural Action Centre	FREE
<b>JUNE</b>				
June 1 9 am – 4 pm	<b>Maintaining Mental Health</b> <a href="https://www.upei.ca/professional-development/course/maintaining-mental-health">https://www.upei.ca/professional-development/course/maintaining-mental-health</a>	UPEI	UPEI Alumni Hall, Room 102	\$449 +HST
June 6 5:30 – 7:30 pm	<b>Intro to Social Media Marketing (2 of 5)</b> <a href="https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=893">https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=893</a>	Story Thorburn	Montague Rural Action Centre	FREE
June 13 5:30 – 7:30 pm	<b>Intro to Social Media Marketing (3 of 5)</b> <a href="https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=894">https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=894</a>	Story Thorburn	Montague Rural Action Centre	FREE
June 15 9 am – 4 pm	<b>Food Safety Course</b> <a href="https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course">https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course</a>	PEI Government	Loyalist Inn 195 Heather Moyse Drive Summerside	\$50 + HST

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June 19 9 am – 4 pm	<b>Indigenous Cultural Awareness</b> <a href="https://www.upei.ca/professional-development/course/indigenous-cultural-awareness">https://www.upei.ca/professional-development/course/indigenous-cultural-awareness</a>	UPEI	UPEI Alumni Hall, Room 102	\$225 + HST
June 20 5:30 – 7:30 pm	<b>Intro to Social Media Marketing (4 of 5)</b> <a href="https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=895">https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=895</a>	Story Thorburn	Montague Rural Action Centre	FREE
June 22 9 am – 4 pm	<b>OHS Program Implementation</b> <a href="https://www.upei.ca/professional-development/course/ohs-program-implementation">https://www.upei.ca/professional-development/course/ohs-program-implementation</a>	UPEI	UPEI Alumni Hall, Room 102	\$449 +HST
June 27 5:30 – 7:30 pm	<b>Intro to Social Media Marketing (5 of 5)</b> <a href="https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=896">https://ruralactioncentres.ca/event/intro-to-social-media-marketing/?instance_id=896</a>	Story Thorburn	Montague Rural Action Centre	FREE
<b>WCB WEBINARS</b>				
Webinar (40 minutes)	<b>Young Worker Safety: Changing the Culture</b> <a href="https://www.youtube.com/embed/nvC3ekqcFlA?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1">https://www.youtube.com/embed/nvC3ekqcFlA?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1</a>	Workers Compensation Board	Virtual	FREE
Webinar (25 minutes)	<b>Workplace Harassment – Are You in Compliance?</b> <a href="https://www.youtube.com/embed/fbZc3-BaSkA?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1">https://www.youtube.com/embed/fbZc3-BaSkA?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1</a>	Workers Compensation Board	Virtual	FREE

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Webinar (40 minutes)	<b>Health &amp; Safety Committee Basics</b> <a href="https://www.youtube.com/embed/TDqDbw64wt8?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1">https://www.youtube.com/embed/TDqDbw64wt8?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1</a>	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	<b>Workplace Safety for Supervisors</b> <a href="https://www.youtube.com/embed/psEr0BYpfa0?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1">https://www.youtube.com/embed/psEr0BYpfa0?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1</a>	Workers Compensation Board	Virtual	FREE
<b>ONGOING</b>				
Ongoing and self-directed (6 hours)	<b>Business Writing Skills</b> <a href="https://www.hollandcollege.com/about/customized-training/business-writing-skills-online.html">https://www.hollandcollege.com/about/customized-training/business-writing-skills-online.html</a>	Holland College	Virtual	\$150 + HST
Ongoing and self-directed (32-40 hours/course)	<b>New Manager Training Microcredential Series</b> <a href="https://www.hollandcollege.com/about/customized-training/new-manager-training.html">https://www.hollandcollege.com/about/customized-training/new-manager-training.html</a> Courses offered in the series: Communication Skills Human Resource Management Performance Management Team Building Skills Leadership Skills Essential Management Skills Organizational Behaviour	Holland College	Virtual	\$249 + HST/course

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Ongoing and self-directed (1 hour)	<b>Onboarding (HR)</b> <a href="https://www.cbdc.ca/en/cbdc-onboarding-course">https://www.cbdc.ca/en/cbdc-onboarding-course</a>	CBDC	Virtual	FREE
Ongoing and self-directed (25 minutes)	<b>Financial Literacy</b> <a href="https://www.cbdc.ca/en/financial-literacy">https://www.cbdc.ca/en/financial-literacy</a>	CBDC	Virtual	FREE
Ongoing and self-directed (10 minutes)	<b>Facebook Business Page Tutorial</b> <a href="https://www.cbdc.ca/en/facebook-business-page-tutorial">https://www.cbdc.ca/en/facebook-business-page-tutorial</a>	CBDC	Virtual	FREE