

**TRAINING OPPORTUNITIES
AUGUST - SEPTEMBER 2023**



Date/Time	Course	Delivered by	Location	Cost
AUGUST				
NO OFFERINGS				
SEPTEMBER				
September 7 9 am – 4 pm	Food Safety Course https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course	PEI Government	Holiday Inn Express & Suites, 200 Capital Drive, Charlottetown	\$50 + HST
September 12 9 – 10 am	Psychological Health and Safety in the Workplace http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Virtual	FREE
September 12 9 am – 12 pm	Workforce Development Session – Stress Management https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=933	Workplace Learning PEI	Montague Rural Action Centre	FREE
September 12 9 am – 4 pm	Food Safety Course https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course	PEI Government	Loyalist Inn 195 Heather Moyse Drive Summerside	\$50 + HST

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September 14 9 am – 12 pm	Hazard and Assessment Control http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Hampton Inn 300 Capital Drive, Charlottetown	FREE
September 14 9 am – 12 pm	Workforce Development Session – Adaptability in the Workplace https://employmentjourney.com/events/workplace-skills-sessions-summerville/?occurrence=2023-09-14&time=1694682000	Workplace Learning PEI	CBDC Central	FREE
September 14 6 – 8 :30 pm	Successful Business Plan Workshops (1 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=936	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
September 19 9 am – 12 pm	Supervisor Responsibilities http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE
September 19 9 am – 12 pm	Workforce Development Session – Staying Motivated https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=934	Workplace Learning PEI	Montague Rural Action Centre	FREE
September 19 9 am – 12 pm	Planning for Perfection – Writing a Business Plan (1 of 2) https://ruralactioncentres.ca/event/planning-for-perfection-writing-a-business-plan-2-part-workshop/?instance_id=940	Riley Shea	Alberton Rural Action Centre	FREE
September 20 9 am – 12 pm	Planning for Perfection – Writing a Business Plan (2 of 2) https://ruralactioncentres.ca/event/planning-for-perfection-writing-a-business-plan-2-part-workshop/?instance_id=941	Riley Shea	Alberton Rural Action Centre	FREE

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September 21 9 am – 4 pm	OHS Program Implementation https://www.upei.ca/professional-development/course/ohs-program-implementation	UPEI	Room 102, UPEI Alumni Hall	\$499 + HST
September 21 6 – 8 :30 pm	Successful Business Plan Workshops (2 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=937	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
September 26 9 am – 12 pm	Workforce Development Session – Solving Workplace Problems https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=935	Workplace Learning PEI	Montague Rural Action Centre	FREE
September 28 9 am – 12 pm	Workforce Development Session – Stress Management https://employmentjourney.com/events/workplace-skills-sessions-summerville/?occurrence=2023-09-28&time=1695891600	Workplace Learning PEI	CBDC Central	FREE
September 28 6 – 8 :30 pm	Successful Business Plan Workshops (3 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=938	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
WCB WEBINARS				
Webinar (40 minutes)	Young Worker Safety: Changing the Culture https://www.youtube.com/embed/nvC3ekqcFlA?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE

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Webinar (25 minutes)	Workplace Harassment – Are You in Compliance? https://www.youtube.com/embed/fbZc3-BaSkA?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	Health & Safety Committee Basics https://www.youtube.com/embed/TDqDbw64wt8?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	Workplace Safety for Supervisors https://www.youtube.com/embed/psEr0BYpfa0?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
ONGOING				
Ongoing and self-directed (6 hours)	Business Writing Skills https://www.hollandcollege.com/about/customized-training/business-writing-skills-online.html	Holland College	Virtual	\$150 + HST
Ongoing and self-directed (32-40 hours/course)	New Manager Training Microcredential Series https://www.hollandcollege.com/about/customized-training/new-manager-training.html Courses offered in the series: Human Resource Management Organizational Behaviour Performance Management Team Building Skills Leadership Skills	Holland College	Virtual	\$249 + HST/ course

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Ongoing and self-directed (1 hour)	Onboarding (HR) https://www.cbdc.ca/en/cbdc-onboarding-course	CBDC	Virtual	FREE
Ongoing and self-directed (25 minutes)	Financial Literacy https://www.cbdc.ca/en/financial-literacy	CBDC	Virtual	FREE
Ongoing and self-directed (10 minutes)	Facebook Business Page Tutorial https://www.cbdc.ca/en/facebook-business-page-tutorial	CBDC	Virtual	FREE