

**TRAINING OPPORTUNITIES  
SEPTEMBER – OCTOBER 2023**



Date/Time	Course	Delivered by	Location	Cost
<b>SEPTEMBER</b>				
September 5-8 9 am – 4 pm (28 hours)	<b>STCW 95 6.2 Survival Craft</b> <a href="https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62893&amp;source=cc">https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62893&amp;source=cc</a>	Holland College	Marine Training Centre, Summerside	\$1,100 + HST
September 7 9 am – 4 pm	<b>Food Safety Course</b> <a href="https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course">https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course</a>	PEI Government	Holiday Inn Express & Suites, 200 Capital Drive, Charlottetown	\$50 + HST
September 11-20 9 am – 4 pm (42 hours)	<b>STCW 95 6.1 Basic Safety</b> <a href="https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62896&amp;source=cc">https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62896&amp;source=cc</a>	Holland College	Marine Training Centre, Summerside	\$1,500 + HST
September 12 9 – 10 am	<b>Psychological Health and Safety in the Workplace</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Virtual	FREE
September 12 9 am – 12 pm	<b>Workforce Development Session – Stress Management</b> <a href="https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=933">https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=933</a>	Workplace Learning PEI	Montague Rural Action Centre	FREE

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September 12 9 am – 4 pm	<b>Food Safety Course</b> <a href="https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course">https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course</a>	PEI Government	Loyalist Inn 195 Heather Moyse Drive Summerside	\$50 + HST
September 14 9 am – 12 pm	<b>Hazard and Assessment Control</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Hampton Inn 300 Capital Drive, Charlottetown	FREE
September 14 9 am – 12 pm	<b>Workforce Development Session – Adaptability in the Workplace</b> <a href="https://employmentjourney.com/events/workplace-skills-sessions-summerside/?occurrence=2023-09-14&amp;time=1694682000">https://employmentjourney.com/events/workplace-skills-sessions-summerside/?occurrence=2023-09-14&amp;time=1694682000</a>	Workplace Learning PEI	CBDC Central	FREE
September 14 6 – 8 :30 pm	<b>Successful Business Plan Workshops (1 of 4)</b> <a href="https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=936">https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=936</a>	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
September 19 9 am – 12 pm	<b>Supervisor Responsibilities</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE
September 19 9 am – 12 pm	<b>Workforce Development Session – Staying Motivated</b> <a href="https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=934">https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=934</a>	Workplace Learning PEI	Montague Rural Action Centre	FREE
September 19 9 am – 12 pm	<b>Planning for Perfection – Writing a Business Plan (1 of 2)</b> <a href="https://ruralactioncentres.ca/event/planning-for-perfection-writing-a-business-plan-2-part-workshop/?instance_id=940">https://ruralactioncentres.ca/event/planning-for-perfection-writing-a-business-plan-2-part-workshop/?instance_id=940</a>	Riley Shea	Alberton Rural Action Centre	FREE

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September 20 9 am – 12 pm	<b>Planning for Perfection – Writing a Business Plan (2 of 2)</b> <a href="https://ruralactioncentres.ca/event/planning-for-perfection-writing-a-business-plan-2-part-workshop/?instance_id=941">https://ruralactioncentres.ca/event/planning-for-perfection-writing-a-business-plan-2-part-workshop/?instance_id=941</a>	Riley Shea	Alberton Rural Action Centre	FREE
September 21 9 am – 4 pm	<b>OHS Program Implementation</b> <a href="https://www.upei.ca/professional-development/course/ohs-program-implementation">https://www.upei.ca/professional-development/course/ohs-program-implementation</a>	UPEI	Room 102, UPEI Alumni Hall	\$499 + HST
September 21 6 – 8 :30 pm	<b>Successful Business Plan Workshops (2 of 4)</b> <a href="https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=937">https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=937</a>	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
September 21-22 9 am – 4 pm	<b>Marine Basic First Aid &amp; CPR</b> <a href="https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62900&amp;source=cc">https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62900&amp;source=cc</a>	Holland College	Marine Training Centre, Summerside	\$180 + HST
September 25-29 9 am – 4 pm (28 hours)	<b>STCW 95 6.2 Survival Craft</b> <a href="https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62902&amp;source=cc">https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62902&amp;source=cc</a>	Holland College	Marine Training Centre, Summerside	\$1,100 + HST
September 25-26 9 am – 4 pm (12 hours)	<b>Vessel Personnel With Security Responsibility</b> <a href="https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62903&amp;source=cc">https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62903&amp;source=cc</a>	Holland College	Marine Training Centre, Summerside	TBA
September 26 9 am – 12 pm	<b>Workforce Development Session – Solving Workplace Problems</b> <a href="https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=935">https://ruralactioncentres.ca/event/workforce-development-sessions/?instance_id=935</a>	Workplace Learning PEI	Montague Rural Action Centre	FREE

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Date/Time	Course	Delivered by	Location	Cost
September 28 9 am – 12 pm	<b>Workforce Development Session – Stress Management</b> <a href="https://employmentjourney.com/events/workplace-skills-sessions-summerside/?occurrence=2023-09-28&amp;time=1695891600">https://employmentjourney.com/events/workplace-skills-sessions-summerside/?occurrence=2023-09-28&amp;time=1695891600</a>	Workplace Learning PEI	CBDC Central	FREE
September 28 6 – 8 :30 pm	<b>Successful Business Plan Workshops (3 of 4)</b> <a href="https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=938">https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=938</a>	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
<b>OCTOBER</b>				
October 3 9 – 10 am	<b>Young and New Workes</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Virtual	FREE
October 3-4 12:30 – 3:30 pm	<b>Indigenous Cultural Awareness</b> <a href="https://www.upei.ca/professional-development/course/indigenous-cultural-awareness">https://www.upei.ca/professional-development/course/indigenous-cultural-awareness</a>	UPEI Julie Pellissier-Lush	Virtual	\$225 + HST
October 5 6 – 8 :30 pm	<b>Successful Business Plan Workshops (4 of 4)</b> <a href="https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=939">https://ruralactioncentres.ca/event/successful-business-plan-workshops-10/?instance_id=939</a>	Cathy Rose	Montague Rural Action Centre OR Virtual	FREE
October 10 9 am – 12 pm	<b>Psychological Health and Safety in the Workplace</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE

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October 12 9 am – 12 pm	<b>Workforce Development Session – Communication in the Workplace</b> <a href="https://employmentjourney.com/events/workplace-skills-sessions-summerside/?occurrence=2023-10-12&amp;time=1697101200">https://employmentjourney.com/events/workplace-skills-sessions-summerside/?occurrence=2023-10-12&amp;time=1697101200</a>	Workplace Learning PEI	CBDC Central	FREE
October 12 9 am – 4 pm	<b>Cultural Awareness in the Workplace</b> <a href="https://www.upei.ca/professional-development/course/cultural-awareness-workplace">https://www.upei.ca/professional-development/course/cultural-awareness-workplace</a>	UPEI	Room 102, UPEI Alumni Hall	\$449 + HST
October 17 9 – 10 am	<b>Supervisor Responsibilities</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Virtual	FREE
October 17 5:30 – 8:30 pm	<b>Successful Business Basics (1 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=957">https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=957</a>	Blair Aitken Aitken Reid & Associates	Montague Rural Action Centre	FREE
October 18-19 12:30 – 3:30 pm	<b>Cultural Awareness in the Workplace</b> <a href="https://www.upei.ca/professional-development/course/cultural-awareness-workplace">https://www.upei.ca/professional-development/course/cultural-awareness-workplace</a>	UPEI	Virtual	\$449 + HST
October 19 5:30 – 8:30 pm	<b>Successful Business Basics (2 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=958">https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=958</a>	Blair Aitken Aitken Reid & Associates	Montague Rural Action Centre	FREE
October 24 9 am – 12 pm	<b>Health and Safety Committee Basics + Workplace Inspections</b> <a href="http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf">http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf</a>	Workers Compensation Board	Hampton Inn 300 Capital Drive, Charlottetown	FREE

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October 24 5:30 – 8:30 pm	<b>Successful Business Basics (3 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=959">https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=959</a>	Blair Aitken Aitken Reid & Associates	Montague Rural Action Centre	FREE
October 26 9 am – 12 pm	<b>Workforce Development Session – Working With Others</b> <a href="https://employmentjourney.com/events/workplace-skills-sessions-summerside/?occurrence=2023-10-26&amp;time=1698310800">https://employmentjourney.com/events/workplace-skills-sessions-summerside/?occurrence=2023-10-26&amp;time=1698310800</a>	Workplace Learning PEI	CBDC Central	FREE
October 26 5:30 – 8:30 pm	<b>Successful Business Basics (4 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=960">https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=960</a>	Blair Aitken Aitken Reid & Associates	Montague Rural Action Centre	FREE
October 31 5:30 – 8:30 pm	<b>Successful Business Basics (5 of 5)</b> <a href="https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=961">https://ruralactioncentres.ca/event/successful-business-basics-workshops-7/?instance_id=961</a>	Blair Aitken Aitken Reid & Associates	Montague Rural Action Centre	FREE
<b>WCB WEBINARS</b>				
Webinar (40 minutes)	<b>Young Worker Safety: Changing the Culture</b> <a href="https://www.youtube.com/embed/nvC3ekqcfIA?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1">https://www.youtube.com/embed/nvC3ekqcfIA?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1</a>	Workers Compensation Board	Virtual	FREE

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Webinar (25 minutes)	<b>Workplace Harassment – Are You in Compliance?</b> <a href="https://www.youtube.com/embed/fbZc3-BaSkA?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1">https://www.youtube.com/embed/fbZc3-BaSkA?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1</a>	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	<b>Health &amp; Safety Committee Basics</b> <a href="https://www.youtube.com/embed/TDqDbw64wt8?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1">https://www.youtube.com/embed/TDqDbw64wt8?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1</a>	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	<b>Workplace Safety for Supervisors</b> <a href="https://www.youtube.com/embed/psEr0BYpfa0?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1">https://www.youtube.com/embed/psEr0BYpfa0?rel=0&amp;controls=1&amp;showinfo=0&amp;fs=1&amp;modestbranding=1</a>	Workers Compensation Board	Virtual	FREE
<b>ONGOING</b>				
Ongoing and self-directed (6 hours)	<b>Business Writing Skills</b> <a href="https://www.hollandcollege.com/about/customized-training/business-writing-skills-online.html">https://www.hollandcollege.com/about/customized-training/business-writing-skills-online.html</a>	Holland College	Virtual	\$150 + HST
Ongoing and self-directed (32-40 hours/ course)	<b>New Manager Training Microcredential Series</b> <a href="https://www.hollandcollege.com/about/customized-training/new-manager-training.html">https://www.hollandcollege.com/about/customized-training/new-manager-training.html</a> Courses offered in the series: Human Resource Management Organizational Behaviour Performance Management Team Building Skills Leadership Skills	Holland College	Virtual	\$249 + HST/ course

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Ongoing and self-directed (1 hour)	<b>Onboarding (HR)</b> <a href="https://www.cbdc.ca/en/cbdc-onboarding-course">https://www.cbdc.ca/en/cbdc-onboarding-course</a>	CBDC	Virtual	FREE
Ongoing and self-directed (25 minutes)	<b>Financial Literacy</b> <a href="https://www.cbdc.ca/en/financial-literacy">https://www.cbdc.ca/en/financial-literacy</a>	CBDC	Virtual	FREE
Ongoing and self-directed (10 minutes)	<b>Facebook Business Page Tutorial</b> <a href="https://www.cbdc.ca/en/facebook-business-page-tutorial">https://www.cbdc.ca/en/facebook-business-page-tutorial</a>	CBDC	Virtual	FREE