

**TRAINING OPPORTUNITIES
FEBRUARY - MARCH 2024**



Date/Time	Course	Delivered by	Location	Cost
FEBRUARY				
February 1 10 am – 12 pm	CRA Information Session for Small Business Owners https://ruralactioncentres.ca/event/cra-information-session-for-the-self-employed-2/?instance_id=1126	Stephen Burton and Marlie Rayner CRA Liaison Officers	Montague Rural Action Centre	FREE
February 2 8 am – 5 pm	Small Domestic Vessel - Basic Safety https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=63208&source=cc	Holland College	Marine Training Centre, Summerside	\$215 + HST
February 6 9 am – 10:30	Hearing Conservation Programs https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE
February 6 1 – 4 pm	Sage Accounting Workshop https://ruralactioncentres.ca/event/sage-accounting-workshop-kos-cpa/?instance_id=1135	Keough O’Brien Shea – Chartered Professional Accountants	Alberton Rural Action Centre	FREE
February 6 6 – 8:30 pm	Successful Business Plan Workshops (2 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-12/?instance_id=1113	Cathy Rose	Montague Rural Action Centre	FREE
February 7 9:30 – 11 am	Pricing for Profit – Tax Planning (4 of 4) https://ruralactioncentres.ca/event/pricing-for-profit/?instance_id=1103	Katy Baker, CPA, CMA	Virtual	FREE

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February 8 9 am – 12 pm	Walk In With Your Business Idea – Walk Out With Your Business Plan (1 of 2) https://ruralactioncentres.ca/event/walk-in-with-a-business-idea-walk-out-with-a-business-plan-2-part-workshop-3/?instance_id=1136	Ronda Bellefontaine Like Nobody's Business	Alberton Rural Action Centre	FREE
February 13 9 am – 12 pm	Health and Safety Committee Basics + Workplace Inspections https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE
February 13 6 – 8:30 pm	Successful Business Plan Workshops (3 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-12/?instance_id=1114	Cathy Rose	Montague Rural Action Centre	FREE
February 15 9 am – 12 pm	Walk In With Your Business Idea – Walk Out With Your Business Plan (2 of 2) https://ruralactioncentres.ca/event/walk-in-with-a-business-idea-walk-out-with-a-business-plan-2-part-workshop-3/?instance_id=1137	Ronda Bellefontaine Like Nobody's Business	Alberton Rural Action Centre	FREE
February 20 9 – 10 am	Workplace Harassment and Violence https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Virtual	FREE
February 20 6 – 8:30 pm	Successful Business Plan Workshops (4 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-12/?instance_id=1115	Cathy Rose	Montague Rural Action Centre	FREE

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February 26 5:30 – 8:30 pm	Successful Business Basics (1 of 5) https://ruralactioncentres.ca/event/successful-business-basics-workshops-8/?instance_id=1091	Blair Aitken	Montague Rural Action Centre	FREE
February 27 9 – 10 am	OHS Safety Basics: Navigating PEI’s OHS Landscape https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Virtual	FREE
February 28 1 – 4 pm	Maximizing Your Profit Margin - Workshop https://ruralactioncentres.ca/event/maximizing-your-profit-margin-workshop/?instance_id=1138	Ron Robichaud	Alberton Rural Action Centre	FREE
February 28 5:30 – 8:30 pm	Successful Business Basics (2 of 5) https://ruralactioncentres.ca/event/successful-business-basics-workshops-8/?instance_id=1092	Blair Aitken	Montague Rural Action Centre	FREE
February 29 9 am – 12 pm	Understanding Financial Statements https://ruralactioncentres.ca/event/understanding-financial-statements-workshop/?instance_id=1139	Rob Robichaud	Alberton Rural Action Centre	FREE
MARCH				
March 4 5:30 – 8:30 pm	Successful Business Basics (3 of 5) https://ruralactioncentres.ca/event/successful-business-basics-workshops-8/?instance_id=1093	Blair Aitken	Montague Rural Action Centre	FREE

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March 5 9 – 10 am	Supervisor Safety Responsibilities https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Virtual	FREE
March 5 10 – 11:30 am	AI Power Hour: Artificial Intelligence and Your Business https://ruralactioncentres.ca/event/ai-power-hour-artificial-intelligence-and-your-business/?instance_id=1156	Lee Gallant, IDEA Consulting	Virtual	FREE
March 6 5:30 – 8:30 pm	Successful Business Basics (4 of 5) https://ruralactioncentres.ca/event/successful-business-basics-workshops-8/?instance_id=1094	Blair Aitken	Montague Rural Action Centre	FREE
March 7 9 am – 12 pm	Payroll...Plus the Other Stuff https://ruralactioncentres.ca/event/payroll-plus-the-other-stuff-2/?instance_id=1140	Ronda Bellefontaine Like Nobody's Business	Alberton Rural Action Centre	FREE
March 11 5:30 – 8:30 pm	Successful Business Basics (5 of 5) https://ruralactioncentres.ca/event/successful-business-basics-workshops-8/?instance_id=1095	Blair Aitken	Montague Rural Action Centre	FREE
March 12 9 am – 12 pm	Workplace Harassment and Violence https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE
March 19 9 am – 12 pm	Psychological Health and Safety in the Workplace http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Hampton Inn 300 Capital Drive, Charlottetown	FREE
March 20 10 am – 12 pm	Protecting Your Intellectual Property https://ruralactioncentres.ca/event/protecting-your-intellectual-property/?instance_id=1141	André Gallant Canadian Intellectual Property Office	Virtual	FREE

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WCB WEBINARS				
Webinar (40 minutes)	Young Worker Safety: Changing the Culture https://www.youtube.com/embed/nvC3ekqcFlA?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
Webinar (25 minutes)	Workplace Harassment – Are You in Compliance? https://www.youtube.com/embed/fbZc3-BaSkA?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	Health & Safety Committee Basics https://www.youtube.com/embed/TDqDbw64wt8?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	Workplace Safety for Supervisors https://www.youtube.com/embed/psEr0BYpfa0?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE

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ONGOING				
NEW Ongoing	Positive Work and Good Manufacturing Practices (GMP) in Food Manufacturing (Microcredential) https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=63010&source=cc	Holland College	Virtual	TBA
NEW Ongoing	Problem-Solving and Good Manufacturing Practices (GMP) in Food Manufacturing (Microcredential) https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62998&source=cc	Holland College	Virtual	TBA
Ongoing and self-directed (6 hours)	Business Writing Skills https://www.hollandcollege.com/about/customized-training/business-writing-skills-online.html	Holland College	Virtual	\$150 + HST
Ongoing and self-directed (32-40 hours/course)	New Manager Training Microcredential Series https://www.hollandcollege.com/about/customized-training/new-manager-training.html Courses offered in the series: Human Resource Management Organizational Behaviour Performance Management Team Building Skills Leadership Skills	Holland College	Virtual	\$249 + HST/course

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Ongoing and self-directed (1 hour)	Onboarding (HR) https://www.cbdc.ca/en/cbdc-onboarding-course	CBDC	Virtual	FREE
Ongoing and self-directed (25 minutes)	Financial Literacy https://www.cbdc.ca/en/financial-literacy	CBDC	Virtual	FREE
Ongoing and self-directed (10 minutes)	Facebook Business Page Tutorial https://www.cbdc.ca/en/facebook-business-page-tutorial	CBDC	Virtual	FREE