

**TRAINING OPPORTUNITIES
JANUARY – FEBRUARY 2024**



Date/Time	Course	Delivered by	Location	Cost
JANUARY				
January 9 9 – 10 am	Psychological Health and Safety in the Workplace https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Virtual	FREE
January 16 9 am – 12 pm	Health and Safety Committee Basics + Workplace Inspections http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Hampton Inn 300 Capital Drive, Charlottetown	FREE
January 16 9 am – 4 pm (Storm Date: January 23)	Food Safety Course https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course	PEI Government	Holiday Inn Express & Suites, 200 Capital Drive, Charlottetown	\$50 + HST
January 17 9:30 – 11 am	Pricing for Profit – Cost Recovery (1 of 4) https://ruralactioncentres.ca/event/pricing-for-profit/?instance_id=1100	Katy Baker, CPA, CMA	Virtual	FREE
January 18 9 am – 4 pm (Storm Date: January 24)	Food Safety Course https://www.princeedwardisland.ca/en/service/register-for-a-food-safety-course	PEI Government	Loyalist Inn 195 Heather Moyse Drive Summerside	\$50 + HST
January 23 9 am – 12 pm	Supervisor Safety Responsibilities http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Hampton Inn 300 Capital Drive, Charlottetown	FREE

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January 23 1:30 – 3 pm	Marketing Basics (1 of 2) https://ruralactioncentres.ca/event/marketing-basics-2-part-online-series-with-lee-gallant/?instance_id=1082	Lee Gallant, Ideas Consulting	Virtual	FREE
January 24 9:30 – 11 am	Pricing for Profit – Operational Planning (2 of 4) https://ruralactioncentres.ca/event/pricing-for-profit/?instance_id=1101	Katy Baker, CPA, CMA	Virtual	FREE
January 25 1:30 – 3 pm	Marketing Basics (2 of 2) https://ruralactioncentres.ca/event/marketing-basics-2-part-online-series-with-lee-gallant/?instance_id=1083	Lee Gallant, Ideas Consulting	Virtual	FREE
January 30 9 am – 12 pm	Identifying and Controlling Hazards http://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Hampton Inn 300 Capital Drive, Charlottetown	FREE
January 30 10 am – 12 pm	CRA Information Session for Small Business Owners https://ruralactioncentres.ca/event/cra-information-session-for-small-business/?instance_id=1127	Stephen Burton and Marlie Rayner CRA Liaison Officers	Alberton Rural Action Centre	FREE
January 30 6 – 8:30 pm	Successful Business Plan Workshops (1 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-12/?instance_id=1112	Cathy Rose	Montague Rural Action Centre	FREE
January 31 9:30 – 11 am	Pricing for Profit – Quarterly Tracking (3 of 4) https://ruralactioncentres.ca/event/pricing-for-profit/?instance_id=1102	Katy Baker, CPA, CMA	Virtual	FREE

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January 31 2 – 3:30 pm	CRA Information Session for Small Business Owners https://ruralactioncentres.ca/event/cra-information-session-online-for-the-self-employed-en-francais/?instance_id=1099	Chantal Robichaud CRA Liaison Officer	Virtual	FREE
FEBRUARY				
February 1 10 am – 12 pm	CRA Information Session for Small Business Owners https://ruralactioncentres.ca/event/cra-information-session-for-the-self-employed-2/?instance_id=1126	Stephen Burton and Marlie Rayner CRA Liaison Officers	Montague Rural Action Centre	FREE
February 6 9 am – 12 pm	Hearing Conservation Programs https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE
February 6 6 – 8:30 pm	Successful Business Plan Workshops (2 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-12/?instance_id=1113	Cathy Rose	Montague Rural Action Centre	FREE
February 7 9:30 – 11 am	Pricing for Profit – Tax Planning (4 of 4) https://ruralactioncentres.ca/event/pricing-for-profit/?instance_id=1103	Katy Baker, CPA, CMA	Virtual	FREE
February 13 9 am – 12 pm	Health and Safety Committee Basics + Workplace Inspections https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Loyalist Inn 195 Heather Moyse Drive Summerside	FREE

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February 13 6 – 8:30 pm	Successful Business Plan Workshops (3 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-12/?instance_id=1114	Cathy Rose	Montague Rural Action Centre	FREE
February 20 9 – 10 am	Workplace Harassment and Violence https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Virtual	FREE
February 20 6 – 8:30 pm	Successful Business Plan Workshops (4 of 4) https://ruralactioncentres.ca/event/successful-business-plan-workshops-12/?instance_id=1115	Cathy Rose	Montague Rural Action Centre	FREE
February 26 5:30 – 8:30 pm	Successful Business Basics (1 of 5) https://ruralactioncentres.ca/event/successful-business-basics-workshops-8/?instance_id=1091	Blair Aitken	Montague Rural Action Centre	FREE
February 27 9 – 10 am	OHS Safety Basics: Navigating PEI's OHS Landscape https://www.wcb.pe.ca/DocumentManagement/Document/pub_ohsworkshopschedule.pdf	Workers Compensation Board	Virtual	FREE
February 26 5:30 – 8:30 pm	Successful Business Basics (2 of 5) https://ruralactioncentres.ca/event/successful-business-basics-workshops-8/?instance_id=1092	Blair Aitken	Montague Rural Action Centre	FREE

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Date/Time	Course	Delivered by	Location	Cost
WCB WEBINARS				
Webinar (40 minutes)	Young Worker Safety: Changing the Culture https://www.youtube.com/embed/nvC3ekqcFlA?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
Webinar (25 minutes)	Workplace Harassment – Are You in Compliance? https://www.youtube.com/embed/fbZc3-BaSkA?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	Health & Safety Committee Basics https://www.youtube.com/embed/TDqDbw64wt8?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
Webinar (40 minutes)	Workplace Safety for Supervisors https://www.youtube.com/embed/psEr0BYpfa0?rel=0&controls=1&showinfo=0&fs=1&modestbranding=1	Workers Compensation Board	Virtual	FREE
ONGOING				

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NEW Ongoing	Positive Work and Good Manufacturing Practices (GMP) in Food Manufacturing (Microcredential) https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=63010&source=cc	Holland College	Virtual	TBA
NEW Ongoing	Problem-Solving and Good Manufacturing Practices (GMP) in Food Manufacturing (Microcredential) https://www.hollandcollege.com/programs/CE-courses/course-details.php?id=62998&source=cc	Holland College	Virtual	TBA
Ongoing and self-directed (6 hours)	Business Writing Skills https://www.hollandcollege.com/about/customized-training/business-writing-skills-online.html	Holland College	Virtual	\$150 + HST
Ongoing and self-directed (32-40 hours/course)	New Manager Training Microcredential Series https://www.hollandcollege.com/about/customized-training/new-manager-training.html Courses offered in the series: Human Resource Management Organizational Behaviour Performance Management Team Building Skills Leadership Skills	Holland College	Virtual	\$249 + HST/course
Ongoing and self-directed (1 hour)	Onboarding (HR) https://www.cbdc.ca/en/cbdc-onboarding-course	CBDC	Virtual	FREE

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Ongoing and self-directed (25 minutes)	Financial Literacy https://www.cbdc.ca/en/financial-literacy	CBDC	Virtual	FREE
Ongoing and self-directed (10 minutes)	Facebook Business Page Tutorial https://www.cbdc.ca/en/facebook-business-page-tutorial	CBDC	Virtual	FREE